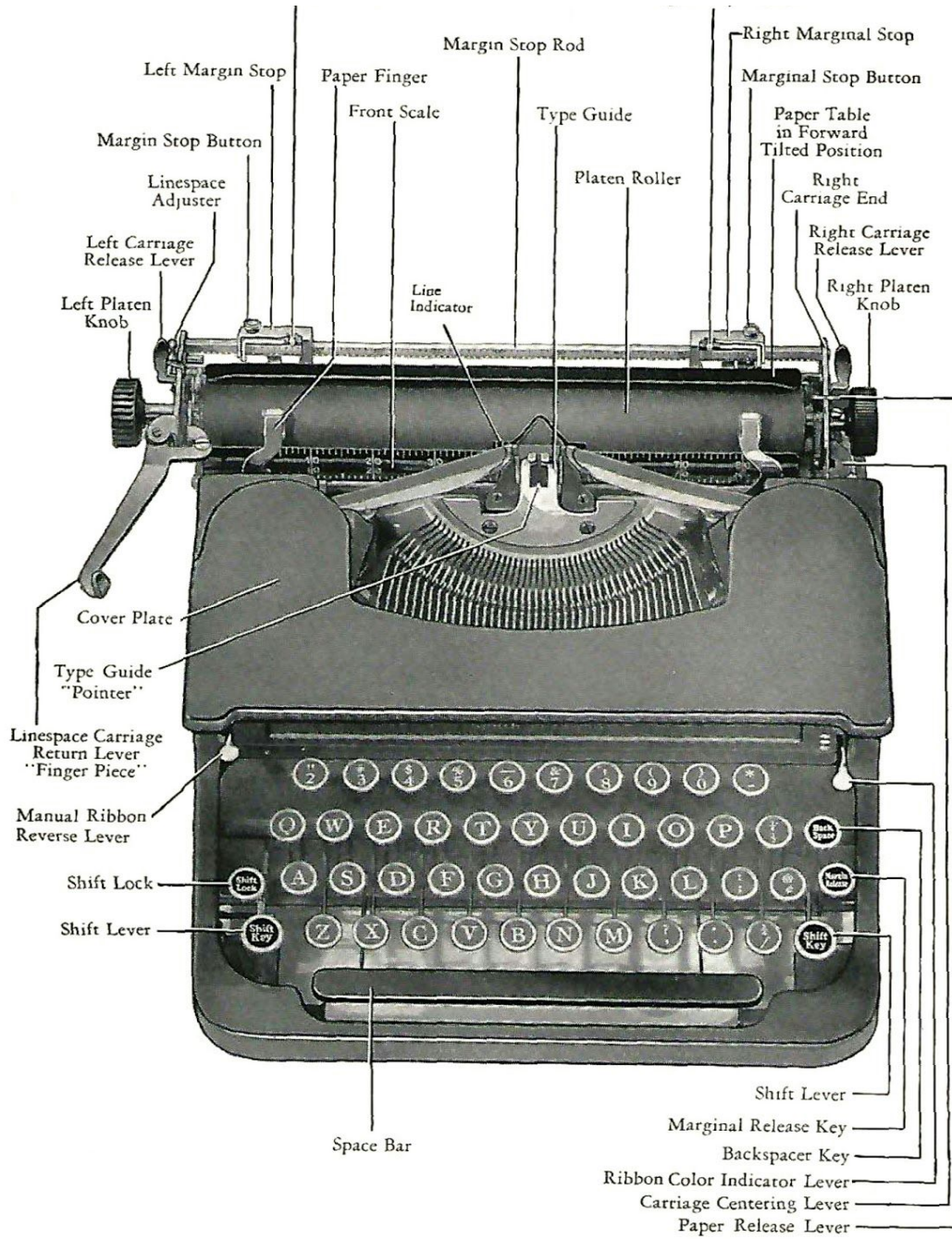


Anatomy & Physiology of a Typewriter



source: <http://site.xavier.edu/polt/typewriters/CoronaInstructions1937.pdf>



Anatomy & Physiology of a Typewriter

Physiology Tips:

Feeding the paper: Send the paper upside down and backward just behind the **platen roller**. Turn the **platen knobs** away from you and the page will wrap around the **platen** and face you.

Straightening the page: Use the **paper release lever** to take tension away from the page so you can straighten or adjust how you want your page to sit in the **carriage**, then re-engage the lever.

Setting margins: On most machines you press in or down on the springs of the **margin stop buttons**. This sets the left and right borders of your typeable area.

How do I “press return”?: The **linespace carriage return lever** on the left returns the page to the left margin and advances to the next line. Press it firmly and consistently to advance.

Line Spacing: Use the **line space adjuster** to set how many line spaces you want between lines. For short letters on a long page, use three line spaces. For compact letters use one line space.

Backspace: Most typewriters have a backspace key usually indicated by an arrow.

Type Bar Special Effects:

Typing between the lines: Most machines have a way to release the carriage from the mechanical line spacing between lines. This may be achieved by a lever, by pulling out the platen knob, or sometimes by pulling a skewer on the platen knob. Use this technique to move between the lines or create free form type (see examples below).

Releasing the carriage: Many Type Bar letter artists like to release the carriage from the machine spacing between characters. Use the **carriage release lever** to do so. This allows you to type wherever you wish along the line

Margin techniques: There are times when you may want to use non-traditional margins on your letter or mailart. See examples below of margin settings that allow you to create blocks of text within the page.

Pressure techniques and over typing: Typewriters respond to pressure. You can also go back and type over existing text to “bold” it. Type Bar artists use this for unique effects.

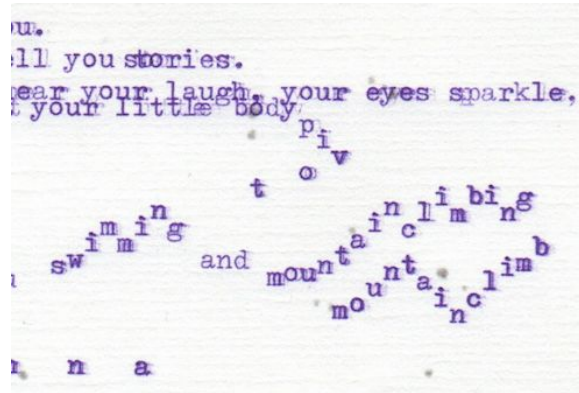




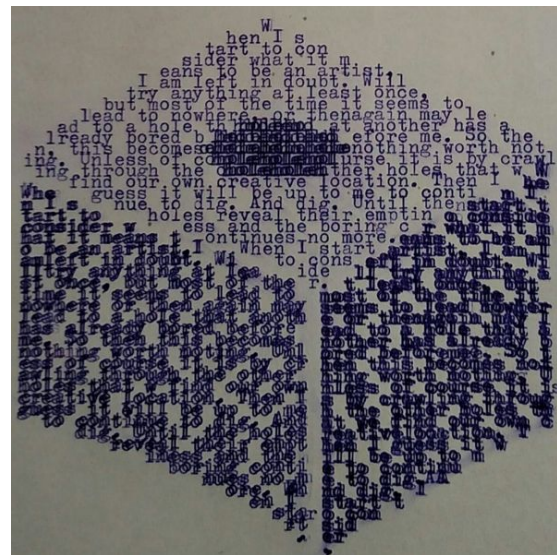
the type bar

Anatomy & Physiology of a Typewriter

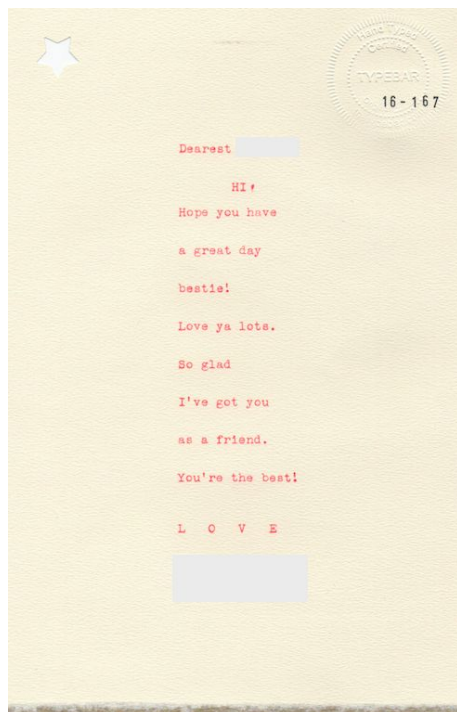
Typing between the lines:



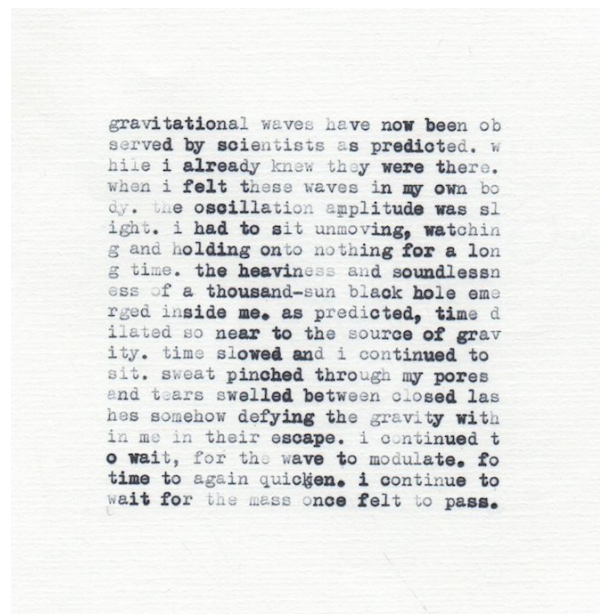
Releasing the carriage and overtyping:



Margin techniques:



Pressure techniques:



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